



# MAHARAJA AGRASEN COLLEGE

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

Minutes of the Governing Body meeting to be held on 29<sup>th</sup> May, 2023 at 3.00 PM in the Committee Room of the college.

1. Resolved to confirm the minutes of the meeting of the Governing Body held on 16<sup>th</sup> January, 2023. Minutes attached as **Annexure-I**.
2. Resolved to confirm the minutes of the Governing Body held by circulation on 6<sup>th</sup> March, 2023. Minutes attached as **Annexure-II**.
3. Resolved to confirm the minutes of the Governing Body held by circulation on 23<sup>rd</sup> March, 2023. Minutes attached as **Annexure-III**.
4. No matter was reported arising out of the above minutes.
5. Resolved to confirm the re-appointment of Assistant Professors on Adhoc for a period of 4-months Basis in the following department with due approval of competent authority for the Academic Year 2022-23 w.e.f. 09.12.2022 and 06.04.2023.

Department	No. of Adhoc faculty as on 09.12.2022	No. of Adhoc faculty as on 06.04.2023
BBE	2	1
Chemistry	1	1
Commerce	8	8
Computer Science	6	5
Economics	3	3
Electronics	3	2
English	6	5
Hindi	2	2
History	1	1
Journalism	7	7
Mathematics	6	5
Physics	2	2
Political Science	5	5
Grand Total	52	47

Detailed list as per **Annexure-IV**

*(Signature)*

*(Signature)*

6. Resolved to confirm the empanelment of Auditors for the F.Y. 2023-24 onwards for a period of 3 years.

Panel of the auditors got clearance from The Institute of Chartered Accountants of India, New Delhi, vide their letter no. 26-CA (N.O. Univ.)/2023 dated 12.05.2023. The list of empaneled Auditors for a period of 3-years is as under: -

- (i) M/s MJRA & Associates (Registration No. 013850N)
- (ii) M/s Rajneesh R. Gupta & Co. (Registration No. 014670N)
- (iii) M/s Lochan & Co. (Registration No. 008019N)
- (iv) M/s Rajeev R. Mishra & Co. (Registration No. 021466N)
- (v) M/s Goyal Parul & Co. (Registration No. 016750N)

M/s MJRA & Associates (Registration No.: 013850N) is appointed as Internal Auditor from Financial Year 2023-24 onwards.

7. Resolved to approve the grant of authorization to S.O. (A/cs) of the college to sign all payment/receipt/journal vouchers, as printed by Tally Software, once it is passed and payment has been made. This is done in light of the observations/audit para made by Local Fund Audit, Directorate of Audit, Govt. of NCT of Delhi, vide Para No. 07 (06) for the year 2020-21.
8. Resolved to approve the waiver of fees in respect of students who are unable to pay the college Annual Fees. The Governing Body authorizes the Principal to review such cases or may seek recommendation of a committee so constituted by him for this purpose. The fees waived shall be only for S/S Account including Development Account and the student will pay M/G Account fees, Exam Fees and other charges as applicable to him.
9. Resolved to confirm funds received from other agencies/institutions:
- a) Rs. 2,80,000/- (1<sup>st</sup> installment) received from ICSSR in r/o major project entitled "Mapping Trajectories of Indo-Central Asia Relations" under Prof. Sanjeev Kumar Tiwari, Project Director.
  - b) Rs. 2,00,000/- (1<sup>st</sup> installment) received from ICSSR in r/o major project entitled "Diver-City: A Virtual City Compendium Project (VCCP)" under Dr. Niraj Kumar Singh, Project Director.







c) Rs. 1,98,500/- (1st installment) received from ICSSR in r/o Post-Doctoral Fellowship on research theme entitled "A Study of Democratic thought in the Vedic-Buddhist Literature and its Applicability in the Contemporary Era" in r/o Dr. Kaushalendra Singh under Prof. Sanjeev Kumar Tiwari, Supervisor.

d) Rs. 93,750/- (1<sup>st</sup> installment) received from ICSSR in r/o National/International Seminar on "Role of Jammu and Kashmir in the Freedom Movement of India" held on 30-31 March., 2023.

10. Resolved to confirm following payments made to teaching and administrative staff in r/o Advance Diploma Programme under Community College Scheme of UGC as a full and final settlement of the Accounts and to pay off the liabilities as per the Balance Sheet.

(i) Payment of Rs. 1,86,206/- made to administrative staff towards honorarium/ operating expenditure against the funds received from UGC for the F.Y. 2018-19 as per past practice.

(ii) Payment of Rs.3,85,500/- made to below mentioned visiting faculty for the academic year 2019-20. The said amount has been paid from Student Society Fund due to non-release of grants/funds by the UGC for the Academic Year 2019-20 & 2020-21.

(a) Dr. A.K. Thakur - Rs. 1,86,000/-

(b) Ms. Neha Singh - Rs. 1,99,500/-


11. Resolved to confirm Fee Structure for the Academic Year 2023-24

Fee structure as recommended by the Fee Review Committee and approved by the Competent Authority is annexed as **Annexure-V**

12. Resolved to confirm settlement of outstanding entries of BRS (Bank Reconciliation Statement)

As per the Bank Statement of M.G. Account, Student Society Account and Salary Accounts entries were pending for settlement. Efforts were made to reconcile the same and some entries were reconciled and settled during previous years. Still some entries (both Debit & Credit) were outstanding for settlement. Hence, with the approval of Competent Authority the outstanding entries of BRS these incomes /expenditure were booked under the Budget Head "Prior Period Adjustment".





- (i) Credit of Rs. 86,175/- under Maint. Grant Account under "Prior Period Adjustment"
- (ii) Credit of Rs. 14,105/- under Salary Account under "Prior Period Adjustment"
- (iii) Debit of Rs. 14,152/- under Student Society Account under "Prior Period Adjustment"

It is pertinent to mention here that only adjustment entries were made under "Prior Period Adjustment" head and no payment has been made or received in any account.

13. Resolved to confirm payment of Retirement Benefits/ Provident Fund Accumulations to following ex-employees;

- (a) An amount of Rs. 1,11,56,383/- (Rupees One Crore Eleven Lakh Fifty-Six Thousand Three Hundred Eighty-Three Only) was paid to Dr. Anju Agarwal, Ex-Professor, Deptt. of Political Science, who superannuated on 31.03.2023, towards full and final payment of her Provident Fund accumulations (excluding interest for the year 2022-23).
- (b) An amount of Rs. 66,56,013/- (Rupees Sixty-Six Lakh Fifty-Six Thousand & Thirteen Only) was paid to under mentioned ex-employees/nominees towards Retirement/Death Gratuity;

Sl. No.	Name	Amount Due	Amount Paid
1	Dr. Sunil Sondhi, Ex- Principal	20,00,000/-	10,00,000/-
2	Mr. Ashok Kumar, Ex-Sr. Assistant	9,53,294/-	9,53,294/-
3	Dr. Shekhar Kumar, Ex-Associate Professor	20,00,000/-	10,00,000/-
4	Dr. Shashi Singh, Ex-Associate Professor	20,00,000/-	10,00,000/-
5	Ms. Nidhi Taneja W/o Late Dr. Anshul Taneja	20,00,000/-	10,00,000/-
6	Mr. Prem P. Srivastava H/o Late Dr. Prem Kumari Srivastava	20,00,000/-	10,00,000/-
7	Ms. Neeru Rawat W/o Late Sh. Pradeep Singh	63,756/-	63,756/-
8	Dr. Ram Avtar Sharma, Ex-Principal	3,50,000/-	1,75,000/-
9	Mr. Chandermani, Ex- MTS	4,58,585/-	4,58,585/-
10	Ms. Sudha Rani, Ex-Lib. Attdt.	5,378/-	5,378/-
Total		1,18,31,013/-	66,56,013/-

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*Dr. Anju Agarwal*



14. Resolved to confirm the Provident Fund withdrawals/loan: -

Name	Amount	PF Withdrawal/Loan	Approval/ Payment Date
Naresh Kumar	1,60,000/-	Withdrawal	03.04.2023
Dr. Vijeta Pundir	20,00,000/-	Withdrawal	03.05.2023
Dr. Niraj Kumar Singh	9,26,000/-	Loan	26.05.2023
Bisheswar Paswan	3,00,000/-	Withdrawal	26.05.2023

15. Resolved to approve proposal for extending the coverage of Wi-Fi in the college. The estimated cost for the same is Rs. 16,69,000/- (Rupees Sixteen Lakhs Sixty-Nine Thousand Only). The detailed requirement is as per **Annexure-VI**. The matter is placed before Governing Body for Administrative approval for expenditure from S.S Account. The procurement will be made through Government E-Market Place Portal/ CPP Portal.
16. Resolved to confirm the list of approvals accorded by Chairman, Governing Body annexed as **Annexure-VII**.
17. Resolved to take up the following matter with permission of the Chair.
- (a) Prof. Sanjeev Kumar Tiwari requested the Chair to recuse himself from the said agenda item which was allowed.

The Governing Body resolved to approve the ex-post facto extension of the term of the Vice-Principal of Prof. Sanjeev Kumar Tiwari w.e.f. 01.10.2021 i.e. date approved by University of Delhi vide letter No. CS-I/(111)/Act-Principal/MAC/2021/557 dated 12.01.2021 for a period of two years as per Clause 4(4) of Ordinance XVIII of the University of Delhi and to send the proposal to University of Delhi seeking Ex-Post facto approval for Prof. Sanjeev Kumar Tiwari, Vice-Principal to act as Principal under Clause 4(4) of Ordinance XVIII of the University of Delhi w.e.f. 01.10.2021 till the appointment of regular Principal.

Prof. Sanjeev Kumar Tiwari was requested to join the meeting by the Chair.

*Sanjeev*

*SK Tiwari*

- (b) Resolved to Cancel the bid invited on GeM Portal vide Bid No. GEM/2021/B/1767463 to award of Contract for providing Housekeeping Services in the college. The existing vendor to continue till further orders.
- (c) Resolved to confirm recommendation of the duly constituted Departmental Promotion Committee in its meeting held on 25<sup>th</sup> May, 2023 to consider placement of Mr. Dipin Arora, Administrative Officer of the college to the next higher scale (Level-11) in completing 8-years of service in Level-10 and on meeting the necessary eligibility criteria w.e.f. 1<sup>st</sup> July, 2021 (date of eligibility).
- (d) Resolved to approve the proposal for purchase of LAN Switches in the college. The estimated cost for the same is Rs. 4,20,000/- (Rupees Four Lakhs Twenty Thousand Only). The detailed requirement is as per **Annexure-I**. The matter was placed before Governing Body for Administrative approval for expenditure from S.S Account. The procurement will be made Government E-Market Place Portal/CPP Portal.
- (e) Resolved to grant post facto Administrative approval and Expenditure sanction of Rs. 2,20,023/- (Two Lakhs Twenty Thousand and Twenty-Three only) for painting work carried out in the college during the NAAC Visit on urgent basis as per the request of Dr. Niraj Kumar Singh, the then Convener, NAAC Infrastructure Works Committee and condone the Rule-139 (V) of the GFR-2017.



Prof. Sunil K Choudhary  
Chairman, Governing Body



Prof. Sanjeev Kumar Tiwari  
Principal (Offg.) & Member Secretary